



National Caucus of
Environmental Legislators

Outdoor Opportunity Intern

Deadline: August 30, 2024

Start Date: September 2024

End Date: December 2024

Compensation: \$25/hour

Hours: 20 hours/week

Location: Optional Hybrid in Maryland/D.C. or Remote

Summary: The National Caucus of Environmental Legislators (NCEL) seeks a highly motivated intern to join the team for 3 months to support our Outdoor Equity Fund roundtable in partnership with [Justice Outside](#). The intern will assist in bill research and identifying national policy trends, legislative material creation, interviews with Outdoor Equity Fund grantees, event planning for state legislators, and outreach. The ideal candidate for this position has strong policy analysis skills, is a self-starter who can work independently as well as in a team, and has a passion for helping people to experience the many benefits of being outdoors.

About NCEL: NCEL is a nationwide network of over 1,200 state legislators with membership in all 50 states and from both major parties. We conduct both issue-focused and regional projects, and our forums provide an opportunity for legislators to learn about emerging environmental issues and collaborate with their colleagues from other states. Learn more at www.ncelenviro.org.

Responsibilities:

- Assist in tracking and researching state outdoor recreation legislation.
- Support the conservation team in planning in-person & virtual meetings for state legislators, state officials, and advocates.
- Conduct outreach to recruit legislators to join NCEL's network.
- Create resources highlighting best practice legislation and findings from an in-person convening of outdoor equity fund stakeholders.
- Highlight policy trends and assist in writing updates for the network.

Qualifications:

- Strong writing skills and the ability to convey complex information in simple terms.
- Understanding of policy and the legislative process is a plus.
- Experience with both qualitative and quantitative data collection and analysis is a plus.
- Must have experience in Google applications and basic database management.
- Ability to work independently with strong time management skills.
- Interest or experience with outdoor recreation and outdoor access issues as well as event planning/outreach is preferred.

How to Apply:

Please submit a cover letter and resume as a single PDF detailing your qualifications to Grant Gliniecki at grant@ncelenviro.org by 5:00 PM ET on August 30, 2024. Include "2024 NCEL OUTDOOR OPPORTUNITY INTERN" in the subject line.